



Monterey International Blues Festival

Request for Qualifications

Exhibitors

Saturday, June 30, 2018

PURPOSE:

Monterey International Blues Festival or **MIBF** requests the submission of qualifications from professional "**Exhibitors**" for the MIBF. **Submissions must be received no later than Tuesday May 22nd 2018** in order to be considered.

OPERATIONAL REQUIREMENTS:

Exhibitors must be prepared to meet the following requirements:

- Exhibitor must be set up for service no later than 11:00 am on Saturday, June 30th 2018 and must break down no sooner than 7:30 pm.
- Exhibitor must be in a self-contained unit and must supply their own 10x10 tent or one can be rented through MIBF
- Cash bank sufficient to be able to provide change for cash transactions
- Current Valid Business License

APPLICATION REQUIREMENTS:

Please submit the following items with your application:

- Proof of Liability Insurance (\$1,000,000). Per request Fairgrounds offers policy for \$35.00 included in participation fee
- Brief descriptions of items or content
- Time requirements to set up and tear down and names of persons working exhibitor location for entry
- Previous festival experience
- 2 Business References / not necessary for returning exhibitors

MISCELLANEOUS:

- Selected vendors will be required to obtain a business license from the City of Monterey
- **A non-refundable event entry fee of \$235.00 will be collected no later than June 7th 2018**
- **Application fee checks should be made out to { MIBF /mailed to the address below}**
- Preference is given to a diverse range of clothing, art and jewelry in experienced exhibitors.
- **Tents are required for all vendors and exhibitors** / self-provided or rented through MIBF for \$ 150.00 for each 10x10 tent.

The fine print: The MIBF reserves the right to select a vendor or exhibitor based on an evaluation of written qualifications and references. MIBF is not responsible for any costs incurred by the applicant. MIBF reserves the right to reject any submissions as non-responsive, incomplete or unsatisfactory. Applications must be received no later than the **22nd of May, 2018** to be considered and late applications will not be considered.

Submissions: [Please submit applications to: Joseph Di Rocco P.O. Box 2776, Monterey, CA 93942-2776](mailto:Joseph.DiRocco@montereybluesfestival.com)



Please do not include registration fees with this form. Exhibitors will be contacted upon acceptance to participate.

Exhibitor Information	
NAME:	
ADDRESS:	
PHONE:	
FAX:	
E-MAIL:	
GENERAL DESCRIPTION: of Items or content	
WEBSITE address:	http://montereyinternationalbluesfestival.com